

ROOSEVELT UNION FREE SCHOOL DISTRICT

"The Relentless Pursuit of Excellence In All That We Do!"

PUBLIC MEETING OF THE BOARD OF EDUCATION

Welcome to a public meeting of the Board of Education of the Roosevelt Union Free School District. This Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools function and what they accomplish.

ABOUT THE BOARD OF EDUCATION

One member of the Board was appointed by the New York State Education Department. Four Board Members were elected by the community. All five members reside in the Roosevelt Union Free School District Community. All members serve without pay.

The Board of Education establishes policy for the conduct of the entire school district: Washington-Rose Elementary School, Centennial Avenue Elementary School, Ulysses Byas Elementary School, Roosevelt Middle School and Roosevelt High School.

The members of the Roosevelt Board of Education are:

Bishop J. Raymond Mackey, President

Robert Summerville

Frank Scott

Wilhelmina Funderburke

Kimberley McLean

James Milam, District Clerk

The school administration is responsible to the Board of Education for the day by day operation of the schools in conformance with policies which have been established. The Superintendent of Schools is Robert-Wayne Harris.

ADDRESSING THE BOARD

Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, individuals addressing the Board are requested to state their name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, 335 E. Clinton Avenue, Roosevelt, New York 11575.

Be advised that all Board of Education meetings are meetings held in public, not public meetings.

PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.
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www.rooseveltufsd.com

AGENDA

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • ROOSEVELT, NEW YORK

PLANNING / ACTION
MEETING

ROOSEVELT MIDDLE SCHOOL

THURSDAY, SEPTEMBER 16 2010

5:00 P.M. (Meeting convenes with anticipated adjournment to Executive Session)

7:00 P.M. (Meeting reconvenes in Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

Bishop J. Raymond Mackey	Absent _____	Present _____
Robert Summerville	Absent _____	Present _____
Frank Scott	Absent _____	Present _____
Wilhelmina Funderburke	Absent _____	Present _____
Kimberly McLean	Absent _____	Present _____

III. MOTION TO CONVENE IN EXECUTIVE SESSION

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____

IV. CALL TO ORDER

V. MOTION TO RECONVENE IN REGULAR SESSION

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____

VI. PLEDGE OF ALLEGIANCE

VII. DETERMINATION OF QUORUM

Bishop J. Raymond Mackey	Absent _____	Present _____
Robert Summerville	Absent _____	Present _____
Frank Scott	Absent _____	Present _____
Wilhelmina Funderburke	Absent _____	Present _____
Kimberly McLean	Absent _____	Present _____

VIII. APPROVAL OF MINUTES: June 29, 2010**July 6, 2010, Regular Meeting****July 6, 2010, Re-Organizational Meeting****August 12, 2010****August 26, 2010****MOTION BY:** _____**SECOND BY:** _____**YEA:** _____**NAY:** _____**ABSTAIN:** _____**IX. SUPERINTENDENT'S REPORT**

- Opening of School 2010 – 2011
- UPK Program and Lottery process Update – Dr. Steele
- Construction Management RFP

X. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

XI. RESOLUTIONS

The Board Chairperson is authorized to execute documents approved by the Board.

A. Organizational Items

- 1.** Adoption of the Policy Manual developed by Erie 1 BOCES as the Roosevelt UFSD Policy Manual

B. Curriculum and Instruction**C. Educational Services****D. Business****E. Human Resources**

- Schedule A - Certified Staff Resolutions
- Schedule B - Classified Staff Resolutions
- Schedule C - Extra Pay Stipends for All Staff Resolutions
- Schedule D - Certified Staff Tenure Recommendations
- Schedule E - Substitute Teacher Recommendations
- Schedule F - Adult / Continuing Education Resolutions
EPE (Employee Preparation Education) / WIA (Workforce Investment Area)
- Schedule G – Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
- Schedule H – Official Name Change for All Staff

XII. QUESTIONS/COMMENTS FROM THE PUBLIC ON MATTERS PERTAINING TO THE SCHOOL DISTRICT ONLY

At this time, the public is given the opportunity to address the Board of Education on items pertaining to the school district only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of **three (3) minutes**.

XIV. ADJOURNMENT

MOTION BY: _____

SECOND BY: _____

YEA: _____

NAY: _____

ABSTAIN: _____

RESOLUTIONS**A. ORGANIZATIONAL ITEMS****1. ADOPTION OF POLICY MANUAL**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby adopts the Policy Manual developed by Erie 1 BOCES as the Roosevelt UFSD Policy Manual.

MOTION BY: _____

SECOND BY: _____

YEA: _____

NAY: _____

ABSTAIN: _____

B. CURRICULUM AND INSTRUCTION**C. EDUCATIONAL SERVICES****D. BUSINESS****E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A****Certified Staff Resolutions****1. CERTIFIED STAFF LEAVE REQUESTS:**

- A. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff members:

i. Hatalski, Christine

Position: Elementary Teacher

Location: Centennial ES

Reason: Maternity/Childcare

From: Sept. 14, 2010 –

Dec. 12, 2010

Leave Type: FMLA

Paid Sept. 14, 2010 –

Nov. 9, 2010

Unpaid Nov. 10, 2010 –

Dec. 12, 2010

MOTION BY: _____

SECOND BY: _____

YEA _____

NAY _____

ABSTAIN _____

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF LEAVE REQUESTS (continued)***

ii. **Goetchius, Melanie** Position: ESOL Teacher
 Location: Roosevelt High School
 Reason: Maternity/Childcare
 From: Sept. 22, 2010 –
 Jan. 7, 2011
 Leave Type: FMLA
 Paid Sept. 22, 2010 –
 Nov. 18, 2010
 Unpaid Nov. 19, 2010 –
 Jan. 7, 2011

MOTION BY: _____ SECOND BY: _____ YEA _____
 NAY _____
 ABSTAIN _____

iii. **Tepper, Gillian** Position: Elementary Teacher
 Location: Ulysses Byas ES
 Reason: Maternity/Childcare
 From: Sept. 14, 2010 –
 Feb. 17, 2011
 Leave Type: FMLA
 Paid Sept. 14, 2010 –
 Nov. 9, 2010
 Unpaid Nov. 10, 2010 –
 Feb. 17, 2011

MOTION BY: _____ SECOND BY: _____ YEA _____
 NAY _____
 ABSTAIN _____

2. CERTIFIED STAFF SALARY RECOMMENDATION:

- a. At the August 26, 2010 Board of Education meeting, the Board approved the appointment of **Eugene Levenstien** for the position of Assistant Superintendent of Business and Operations, effective September 20, 2010, subject to a mutually acceptable agreement regarding the terms and conditions of employment. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves Mr. Levenstien's salary of \$168,000 (pro-rated) for the 2010-2011 school year.

Appropriation in budget code: A1310-150-09-0000

MOTION BY: _____ SECOND BY: _____ YEA _____
 NAY _____
 ABSTAIN _____

3. CERTIFIED STAFF APPOINTMENTS:

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointments:

i. Grimes, Mary Ellen

Appointment:	Probationary
Tenure Area:	Family & Consumer Science
Certification:	Family & Consumer Sciences
Effective:	September 17, 2010
Tenure Date:	September 17, 2013
Location:	Roosevelt High School
Reason:	Budgeted Vacancy
Level:	MA: Step 2
Salary:	\$59,787 (pro-rated)

Appropriation in budget code: A2110-130-08-0000

MOTION BY: _____ **SECOND BY:** _____ **YEA** _____
NAY _____
ABSTAIN _____

ii. Cody, Owen

Appointment:	Probationary
Tenure Area:	Science (Earth Science)
Certification:	Earth Science 7-12
Effective:	September 17, 2010
Tenure Date:	September 17, 2013
Location:	Roosevelt High School
Replaces:	Kevin O'Connor
Level:	BA: Step 3
Salary:	\$56,064 (pro-rated)

Appropriation in budget code: A2110-130-08-0000

MOTION BY: _____ **SECOND BY:** _____ **YEA** _____
NAY _____
ABSTAIN _____

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)***

iii. Celestine, Marilyn	Appointment:	Probationary
	Tenure Area:	Elementary Education
	Certification:	Childhood Education Grades 1-6
	Effective:	September 17, 2010
	Tenure Date:	September 17, 2013
	Location:	Washington Rose
	Reason:	Budgeted Vacancy
	Level:	MA: Step 1
	Salary:	\$58,848 (pro-rated)

Appropriation in budget code: A2110-123-05-AIG2

MOTION BY: _____	SECOND BY: _____	YEA _____
		NAY _____
		ABSTAIN _____

iv. Emanuele, Joanne	Appointment:	Probationary
	Tenure Area:	School Media Specialist (Library)
	Certification:	School Media Specialist (Library)
	Effective:	September 17, 2010
	Tenure Date:	September 17, 2012
	Location:	Roosevelt High School
	Replaces:	Petyan, Alyson
	Level:	MA+60: Step 3
	Salary:	\$69,778 (pro-rated)

Appropriation in budget code: A2110-130-08-0000

MOTION BY: _____	SECOND BY: _____	YEA _____
		NAY _____
		ABSTAIN _____

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)***

v. Francis, Nyree Appointment: Leave Replacement
Tenure Area: Elementary Education
Certification: Childhood Education
Grades 1-6
Effective: October 4, 2010
End Date: June 30, 2011
Location: Washington Rose ES
Replaces: Andrea Kelly
Level: MA: Step 2
Salary: \$59,787 (pro-rated)

Appropriation in budget code: A2110-123-05-AIG2

MOTION BY: _____ **SECOND BY:** _____ **YEA** _____
NAY _____
ABSTAIN _____

vi. Powell, Tamicko Appointment: Probationary
Tenure Area: Elementary Education
Certification: Childhood Education
Grades 1-6
Effective: September 17, 2010
Tenure Date: September 17, 2013
Location: Washington Rose ES
Replaces: Marion Gleason
Level: MA: Step 1
Salary: \$58,848 (pro-rated)

Appropriation in budget code: A2110-123-05-AIG2

MOTION BY: _____ **SECOND BY:** _____ **YEA** _____
NAY _____
ABSTAIN _____

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF APPOINTMENTS (continued)***

vii. Polk, Raymond

Appointment:	Probationary
Tenure Area:	School Guidance Counselor
Certification:	School Counselor
Effective:	October 4, 2010
Tenure Date:	October 4, 2013
Location:	Roosevelt Middle School
Replaces:	Dana Solomon
Level:	MA: Step 2
Salary:	\$59,787 (pro-rated)

Appropriation in budget code: A2810-155-07-0000

MOTION BY: _____ **SECOND BY:** _____ **YEA** _____
NAY _____
ABSTAIN _____

viii. Catlin, Stirleeta

Appointment:	Probationary
Tenure Area:	Teaching Assistant
Certification:	Childhood Education Grades 1-6
Effective:	September 17, 2010
Tenure Date:	September 17, 2013
Location:	Ulysses Byas ES
Reason:	Budgeted Vacancy
Level:	Step 3
Salary:	\$28,811(pro-rated)

Appropriation in budget code: A2110-162-04-0000

MOTION BY: _____ **SECOND BY:** _____ **YEA** _____
NAY _____
ABSTAIN _____

***HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF (continued)***

4. CERTIFIED STAFF STIPEND APPOINTMENT ADJUSTMENT:

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves adjusting the following stipend appointment, approved at the July 6, 2010 Board of Education meeting for the position of Middle School Lead Teacher Art / Music for the 2010 – 2011 school year, effective September 1, 2010 – June 30, 2011. The stipend for this position is the RTA contractual rate of \$3,954.

	<u>Name from:</u>	<u>Position</u>	<u>School</u>
i.	Randazzo, Leonard	Lead Teacher Art / Music	Middle School
	<u>Name to:</u>		
ii.	Randazzo, William	Lead Teacher Art / Music	Middle School

Appropriation in budget code A2110-130-07-AIG2

MOTION BY: _____ **SECOND BY:** _____ **YEA** _____
NAY _____
ABSTAIN _____

SCHEDULE B

Classified Staff Resolutions

**No Schedule B Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE C

Extra Pay Stipends for All Staff Resolutions

**No Schedule C Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE D

Certified Staff Tenure Recommendations

**No Schedule D Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE E

Substitute Teacher Recommendations

**No Schedule E Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE F

Adult / Continuing Education Resolutions

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule F Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE G

**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

**No Schedule G Actions Submitted for September 16, 2010
Board of Education Meeting**

SCHEDULE H

Official Name Change for All Staff

**No Schedule H Actions Submitted for September 16, 2010
Board of Education Meeting
Official Name Change for All Staff**